

# Paint A Season of Memories

Regional Decorative Painting Convention

Sponsored by the Raindrop Chapter of the Society of Decorative Painters

Portland, Oregon

September 13-17, 2017

## Exhibit Booth Contract

**I/ we hereby make application for the following Exhibition to be held at the Holiday Inn Portland Airport. In keeping with contract, I/we will abide by the following rules and regulations below:**

**Final payment of the booth balance is due on or before August 1, 2017, after which date booth spaces not paid in full may be forfeited and resold, or reserved booths may be reassigned to other locations.**

- 1. The cost for the single wide booth 10' wide by 10' deep is \$375.00. The cost for additional booths is \$750.00, three for \$937.00, four for \$1124.00. Furnishings provided for each booth are one 8' draped table, two chairs, and side drapery in convention colors, one wastebasket, one 7 x 44 identification sign (if requested by September 1, 2017) and exhibitor badges as requested below. A deposit of \$200.00 per booth is required at this time to reserve your exhibition booth(s).**
- 2. Exhibitors may not assign or sublet their booth(s) or any part of their contracted space, except as approved by the Exhibit Hall Chair and The Raindrop Board.**
- 3. If cancellation of this contract is necessary, such request must be submitted in writing to the Exhibit Hall Chairman. One half of the fee may be refunded before July 1, 2017. There will be no refunds after August 1, 2017. If the Raindrops Chapter deems necessary to cancel the convention, the chapter will retain only that portion of fees collected that must be used to defray expenses to that date.**
- 4. Exhibit booths must display and/or sell merchandise related to or of interest to decorative painting. We highly encourage demonstrations of products, make it and take its or techniques in your booth(s). We will not be having a demo area this year.**
- 5. Manufacturers, wholesalers, or retail shops not exhibiting in The Exhibit Hall are prohibited from conducting or soliciting business in any part of the convention site.**
- 6. No objects shall be fastened to walls, floors, ceilings, doors, windows, columns, or to any decorator property. No Exhibit shall in any way obstruct the view of another exhibit booth or walkway. Exhibits must be confined to the contracted space. The Raindrop Chapter reserves the right to reject or restrict any exhibit, which may be objectionable, and the right to relocate booths.**
- 7. The Raindrop Chapter, their chosen decorator, or The Holiday Inn shall not be responsible for any loss, damage, or injury which may occur to exhibitors or their representatives or their property from any cause whatsoever, prior to, during, or after exhibits are in the exhibit area. Exhibitors are responsible for any loss, damage, or injury caused to property or persons attending the exhibits as result of exhibitor's products or services. The exhibitor, by contract signature, releases the aforementioned parties from all responsibility for loss, damage, or injury. The Raindrop Chapter encourages exhibitors to insure themselves against such claims.**
- 8. All merchandise and installation must conform to the requirements of the fire code of the city of Portland, and the regulations of the Holiday Inn.**

- 9. The exhibitor shall move in on set-up days and be prepared to maintain the booth with personnel at all times that the exhibit hall is open. No exhibitor shall close or begin to close their booth before the posted closing of the exhibit hall on the final day.**
- 10. The exhibit hall set-up days are Wednesday from 3:00 pm until 9:00 pm, and Thursday from 7:00 am until 5:00 pm. The preview party for registered attendees will be on Thursday evening from 6:00 pm until 9:00 pm.**
- 11. The exhibit hall will be open for sales Thursday evening from 6:00 pm until 9:00, Friday from 9:00 am until 6:00pm, and Friday from 9:00 am until 5:00 pm. Exhibit hall will be closed on Sunday.**
- 12. Tear down time is Saturday from 5:00 pm until 10:00 pm ONLY.**

**I/We agree to abide by the above stated rules and regulations of this contract:**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Name (printed)** \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone#** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Email (printed)** \_\_\_\_\_

**Web** \_\_\_\_\_

**Number of 10' x 10' booth spaces** \_\_\_\_\_ **Deposit Paid** \_\_\_\_\_ **Check Number** \_\_\_\_\_

**Note: the entire balance is due by August 1, 2017**

**What products are you planning to exhibit** \_\_\_\_\_?

**If you wish to be placed next to a specific vendor, please indicate here** \_\_\_\_\_

**If you are sharing a booth, please list vendors here** \_\_\_\_\_

**Will you be demonstrating or doing make it and take it, and how often** \_\_\_\_\_

**I request** \_\_\_\_\_ **exhibitor badges (4 per single, 6 per double, and triple booths).**

\_\_\_\_\_ **I request a 7" x 44" booth sign to read (no more than 2 lines, and 26 characters/spaces per line)**

**Print-**

**Business name** \_\_\_\_\_

**City and state** \_\_\_\_\_

**Please keep a copy and return a signed copy of this contract along with the booth(s) fee or deposit, to the Exhibitor Chair at the address below.**

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**Do not write below this line.**

**Accepted by the 2017 Paint A Seasons of Memories Portland Regional Convention** \_\_\_\_\_ **Date** \_\_\_\_\_

Judy Meirow, Exhibitor Chair

P.O.Box 352

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503-969-6233

Debbie Gill, Exhibitor Chair

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503-292-2722